

DEPARTMENT: HEALTH DEPARTMENT
CLASSIFICATION: COMPETITIVE
APPROVED: JUNE 6, 2019

SPEECH PATHOLOGIST

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for the evaluation of the communication functions and disabilities of patient* in a health care facility and for providing treatment to restore or improve communication effectiveness by utilizing a team of specialists concerned with the individual and the disorder. The work is performed upon the written order or referral of a physician who provides medical direction. The Speech Pathologist is responsible to the facility administrator for the operation of the department. Supervision of others is not normally a function of this position. Provides comprehensive evaluation, diagnosis and treatment of language, voice and speech disorders. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Provides speech pathology treatment services in accordance with accepted professional standards and practices including muscular coordination exercises, sensory stimulation and association training and language development activities using electronic equipment;
2. Evaluates the degree of function and disability of patients unless contra-indicated by professional judgment or by the attending physician;
3. Plans and develops remedial programs designed to restore or improve communication efficiency;
4. Maintains program records including but not limited to service budget, monthly statistical reports, listing the number of patients treated, admitted and discharged, evaluations, re-evaluations, types of conditions seen and number of patients on a waiting list for evaluations or treatment programs;
5. Consults with Medical director on subjects of a professional medical nature;
6. Integrates treatment plans into total care plans in consultation with patients, physicians and other personnel providing patient care;
7. Participates in patient care review conferences;
8. Initiates and attends conferences with the administrator, physicians, and other facility staff to interpret the functions of the speech pathology service and its relationship with other patient care services;
9. Orders and maintains departmental supplies and equipment;
10. Develops or assists in the development of speech pathology policies and procedures;
11. Participates in the selection of all personnel involved in the speech pathology services, assigns their duties and provides supervision;
12. Records on patients' charts all evaluations, re-evaluations, progress notes, consultations and discharge summaries;
13. Assists in the development of and participates in the facilities in-service education program;
14. Travels to homes, schools, or day care facilities in order to provide the aforementioned services.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of speech pathology; good knowledge of pathological conditions and socio-economic factors affecting speech disabilities; good knowledge of community resources available to support or supplement speech pathology programs; ability to prepare accurate reports; ability to establish and maintain satisfactory working relationships with others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Licensed and currently registered by the New York State Education Department as a Speech Pathologist.

SPECIAL REQUIREMENT:

Possession of a valid New York State driver's license at time of appointment and for the duration of employment.